



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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SACHI A. HAMAI  
Interim Chief Executive Officer

April 30, 2015

To: Mayor Michael D. Antonovich  
Supervisor Hilda L. Solis  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Don Knabe

From: Sachi A. Hamai  
Interim Chief Executive Officer

Board of Supervisors  
HILDA L. SOLIS  
First District

MARK RIDLEY-THOMAS  
Second District

SHEILA KUEHL  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **EXTENSION REQUEST – ROOFTOP SOLAR PROJECT (ITEM #5, AGENDA OF NOVEMBER 25, 2014)**

On November 25, 2014, the Board instructed the Director of Internal Services (ISD), in conjunction with the Chief Executive Officer and other appropriate departments, to:

- Initiate a competitive contracting process to implement a Rooftop Solar Pilot Project to install solar panels on up to 15 County buildings; and
- Return to the Board with the proposed contract(s) within 120 days, together with an analysis of costs using a County-financing model, so that the Board can select one or both options.

The original 120-day report back date was March 25, 2015. But with the additional time needed to prepare a comprehensive solicitation document to address the various options requested by the Board, the solicitation release and proposal due dates were delayed. At that time, we anticipated returning to your Board by May 19, 2015, and requested an extension accordingly.

To date, we have completed the solicitation process and have evaluated proposals for 11 County buildings. We are currently in the process of preparing the comparative cost analysis, options, and staff recommendations for the Board's consideration. We, therefore, request an extension to June 2, 2015.

If you have any questions regarding this request, please contact Jim Jones of my staff at (213) 974-8355, or Dave Chittenden of ISD at (323) 267-2103.

SAH: JJ:DC  
GS:ef

c: Executive Office, Board of Supervisors  
County Counsel  
Internal Services